



Australian Government

**Department of Health
and Aged Care**

Mental Health Program
National Mental Health Pathways to Practice
Program Pilot
Frequently Asked Questions (FAQs)
GOXXXX

Contents

1	General Questions	3
1.1	How do I access the documents for this Grant Opportunity?	3
1.2	What type of process is this grant opportunity?	3
1.3	Who do I contact if I require more information?	3
2.	Funding Questions	3
2.2	How much can I apply for?	3
2.3	What if I don't spend all the funding?	3
2.4	What can the grant funding be used for?	3
2.5	What can't I use the grant funding for?	3
2.6	If successful, when will I receive a grant payment?	4
2.7	Are there any GST or income tax-related issues involved in receiving funding?	4
3.	Application Questions	4
3.1	How do I submit an application for this grant opportunity?	4
3.2	Can I get assistance in completing my application?	4
3.3	Will late applications be accepted?	4
3.4	How do I request a late application extension?	4
3.5	I want to withdraw my application, how can I do this?	4
4.1	What is the assessment considering?	5
4.2	How will organisations be advised of the final outcome?	5
4.3	What feedback will be available on the outcomes of the grant opportunity?	5
5	Eligibility Questions	5
5.1	Who is eligible to apply?	5
5.2	Who is an approved training organisation?	5
5.3	Who is an eligible university?	6
5.4	I can't determine whether I'm eligible, can the Department assist me?	6
5.5	I want to apply for the grant but I am not listed as eligible. Can I still apply?	6

1 General Questions

1.1 How do I access the documents for this Grant Opportunity?

In order to access the grant opportunity documents, you will need to register on GrantConnect, if you have not already done so. Please use the red “GO Documents” button (on the left-hand side of the page) to access grant opportunity documents.

Where you have registered for GrantConnect and you still cannot access the system, please contact the GrantConnect Help Desk:

Phone: 1300 484 145 (between 9am and 5pm ACT Local Time, Monday to Friday, excluding ACT and national public holidays).

Email: grantconnect@finance.gov.au.

1.2 What type of process is this grant opportunity?

This grant opportunity is a targeted competitive selection process. This means that the grant opportunity is open to all organisations/individuals who meet the eligibility criteria outlined in Section 4.1.

The grant opportunity will be administered in accordance with the [Commonwealth Grant Rules and Guidelines 2017 \(CGRGs\)](#).

1.3 Who do I contact if I require more information?

We would encourage you to read the suite of documents available. If you have any further questions or need more information about this grant opportunity, please contact the Department by emailing grant.atm@health.gov.au.

2. Funding Questions

2.2 How much can I apply for?

Please refer to Section 3.1 of the Grant Opportunity Guidelines as this outlines the amount the applicant can apply for.

2.3 What if I don't spend all the funding?

The Department identifies the reason for under-expenditure of grant funds before determining how it is managed. Under-expenditure is managed under the terms of the grant agreement and options include varying the agreement, reducing or withholding payments or recovering the underspend as a debt.

2.4 What can the grant funding be used for?

Please refer to the Grant Opportunity Guidelines for GOxxxx, as listed on [GrantConnect](#), specifically *Section 5.3: What the grant money can be used for*.

2.5 What can't I use the grant funding for?

Please refer to the Grant Opportunity Guidelines for GOxxxx, as listed on [GrantConnect](#), specifically *Section 5.4: What grant money cannot be used for*.

2.6 If successful, when will I receive a grant payment?

Before payments are made a grant agreement must be signed by the grant recipient and the Government delegate. Payments will then be made in line with the payments schedule in your grant agreement.

2.7 Are there any GST or income tax-related issues involved in receiving funding?

Please refer to the Grant Opportunity Guidelines for GOxxxx, as listed on [GrantConnect](#), specifically *Section 10.4: Grants Payments and GST*.

3. Application Questions

3.1 How do I submit an application for this grant opportunity?

Please refer to the Grant Opportunity Guidelines for GOxxxx, as listed on [GrantConnect](#), specifically *Section 7: How to Apply*, which will state how to submit an application and any additional requirements to be attached to the application form. Submit your application form by the closing date and time as per the front page of the Grant Opportunity Guidelines.

3.2 Can I get assistance in completing my application?

No, for consistency, fairness and probity reasons the Department cannot assist, comment or give additional guidance to a potential applicant on how to complete an application form. Applicants must refer to the Grant Opportunity Guidelines (addendums and/or additional frequently asked questions) for relevant information on how to complete their application.

However, if you are experiencing technical issues (e.g. unable to access the online application form) please send an email to grant.atm@health.gov.au.

3.3 Will late applications be accepted?

We will only accept a late application where exceptional circumstances prevent you from submitting an application during the application period, and the Decision Maker agrees.

3.4 How do I request a late application extension?

Applicants seeking to submit a late application will be required to submit a late application request to Grant.ATM@health.gov.au.

The request should include a detailed explanation of the exceptional circumstances that prevented the application being submitted prior to the closing time. The Department will advise the applicant if their request is accepted or declined.

3.5 I want to withdraw my application, how can I do this?

Please send an email to grant.atm@health.gov.au and include the following information:

- Brief reason for the withdrawal
- Submission reference number (located at the top right-hand corner of the application form page)
- Name of the Grant Opportunity
- GO ID (eg GO1234)

4. Assessment Process

4.1 What is the assessment considering?

Please refer to the Grant Opportunity Guidelines for GOxxxx, as listed on [GrantConnect](#), specifically *Section 6: The assessment criteria* and *Section 7: How to apply*.

4.2 How will organisations be advised of the final outcome?

The Department will advise the outcome of the grant opportunity, via email, to the primary contact within your organisation. Please refer to Table 4 in *Section 7.3: Timing of grant opportunity processes* in the grant opportunity guidelines for timeframes of announcements. If you are successful, we will advise you of any specific conditions attached to the grant.

In accordance with Section 11 of the grant opportunity guidelines successful applicant's grants will be listed on the GrantConnect website 21 calendar days after the date of effect (as defined in the glossary of the Grant Opportunity Guidelines on [GrantConnect](#)), as required by Section 5.3 of the Commonwealth Grants Rules and Guidelines (CGRGs).

4.3 What feedback will be available on the outcomes of the grant opportunity?

In accordance with Section 9 of the grant opportunity guidelines, if you are unsuccessful, we will give you an opportunity to receive feedback. A request for individual feedback should be made to the department within 14 days of being notified of the outcome by emailing MHWorkforce@Health.gov.au. We will respond to your request for feedback in writing within 28 days.

5 Eligibility Questions

5.1 Who is eligible to apply?

Refer to section 4.1 of the Grant Opportunity Guidelines for further details regarding eligibility.

For consistency, fairness and probity reasons the Department cannot give additional guidance to a potential applicant or advise if they are eligible to apply for grant funding. Applicants must refer to the Grant Opportunity Guidelines and other published information for this grant (e.g. addendums, additional frequently asked questions) and determine whether you or your organisation satisfies the eligibility criteria.

5.2 Who is an approved training organisation?

As stated in Section 4.1 of the Grant Opportunity Guidelines, applicants applying for the Board Endorsed Supervisor Training Stream must be an Australian Health Practitioner Regulation Agency (AHPRA) board-approved Psychology Supervisor Training Provider and be able to deliver these services online.

Approved training organisations are listed [here](#). Your organisation's name must be listed for you to qualify as an AHPRA board-approved Psychology Supervisor Training organisation. In addition, to be eligible you must be able to provide this training online.

5.3 Who is an eligible university?

As stated in Section 4.1 of the Grant Opportunity Guidelines, applicants hoping to deliver the Nursing and Allied Health Stream and/or Psychology Stream must be a university established to deliver:

- Nursing, Occupational Therapy and/or Social Work degrees; and/or
- Postgraduate Psychology degrees (either Clinical or Professional).

You must be an Australian University Higher Education Provider as listed on the [Study Australia Website](#) offering one or more of the above degrees.

5.4 I can't determine whether I'm eligible, can the Department assist me?

No, the Department is unable to provide information on whether an applicant is eligible to apply for program funding. You should consider whether you or your organisation satisfies the eligibility criteria contained in the Grant Opportunity Guidelines (*Section 4: Eligibility criteria*) and other published information for this grant (e.g. addendums, additional frequently asked questions).

5.5 I want to apply for the grant but I am not listed as eligible. Can I still apply?

All applications undergo a compliance and eligibility check. If your application does not meet the eligibility criteria it will not progress to the next stage of assessment for grant funding. Eligibility criteria are outlined in Section 4 of the Grant Opportunity Guidelines.

If you believe you should be eligible, but you do not meet the eligibility criteria please email grant.atm@health.gov.au and provide an explanation as to why you believe you should be eligible for this grant opportunity.