



### Australian Government

#### Department of Health and Aged Care

### Infection Prevention and Control Training - APP 5 Notice

<b>Who is collecting your personal information?</b>	Your personal information is being collected from your employer by the Department of Health and Aged Care (the department).
<b>Why does the department collect your personal information?</b>	We are collecting your personal information from your employer for the primary purpose of assessing your employer's eligibility to receive grant funding under the Infection Prevention and Control (IPC) Training Grant Program. If the grant application is successful, your personal information will be used to validate the grant activities specified in the grant agreement and to calculate associated IPC training costs.
<b>What would happen if the department did not collect your personal information?</b>	If you do not provide your personal information, the department will be unable to assess your employer's grant funding application and your employer will be ineligible to receive grant funding under the Infection, Prevention and Control Training Grant Program.
<b>Who will the department disclose your personal information to?</b>	We may disclose your personal information to external auditors engaged by the department for the purpose of auditing your employer's expenditure of grant funds.
<b>Access to and correction of your personal information</b>	The department's privacy policy contains information about how you may access and seek correction of personal information about you that is held by the department.
<b>Privacy complaints</b>	The department's privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles or the <i>Australian Government Agencies Privacy Code</i> and how the department will deal with complaints.
<b>Overseas disclosure of your personal information</b>	We will not disclose your personal information to any overseas recipients.
<b>Further information</b>	You can read the department's privacy policy <a href="#">here</a> . You can obtain a copy of the APP privacy policy by contacting the department using the contact details set out at the end of this notice.

## Privacy Notice

<b>Consent</b>	By providing your personal information to us, you consent to the department collecting your personal information from your employer for the purposes indicated above.
<b>Contact details</b>	<p>If you wish to contact the department about a privacy-related matter, including questions about this notice, please contact the department's Privacy Officer by one of the following methods:</p> <ul style="list-style-type: none"><li>• <b>Post</b> Privacy Officer Department of Health 23 Furzer Street WODEN ACT 2606</li><li>• <b>Email</b> <a href="mailto:privacy@health.gov.au">privacy@health.gov.au</a></li><li>• <b>Telephone</b> 02 6289 1555</li></ul>