



Australian Government

Department of Health and Aged Care

Mental Health Program Addressing Critical Psychology Shortages – Supporting Provisional Psychologists to Practice Grant Opportunity Guidelines GOXXXX

Opening date:	[dd mmmm yyyy]
Closing date and time:	2:00pm (Canberra time) on [dd mmmm yyyy]
Commonwealth policy entity:	Department of Health and Aged Care (department)
Administering entity:	Community Grants Hub
Enquiries:	If you have any questions, contact the department via email: Grant.ATM@health.gov.au Questions should be sent no later than 5:00pm (Canberra time) 5 business days before the close date.
Type of grant opportunity:	Open Competitive

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1. Mental Health Program - Addressing Critical Psychology Shortages - Supporting Provisional Psychologists to Practice grant opportunity process

The Mental Health Program is designed to achieve Australian Government objectives

This grant opportunity is part of the above grant program which contributes to the Department of Health and Aged Care's Outcome 1 – Health Policy, Access and Support. The department works with stakeholders to plan and design the grant program according to the [Commonwealth Grants Rules and Guidelines \(CGRGs\)](#).



The grant opportunity opens

We publish the grant opportunity guidelines on [GrantConnect](#).



You complete and submit a grant application

You complete the Application Form and address all of the eligibility and assessment criteria to be considered for a grant.



We assess all grant applications

We assess the applications against eligibility criteria. We assess your eligible application against the assessment criteria including an overall consideration of value with money and compare it to other applications.



We make grant recommendations

We provide advice to the Decision Maker on the merits of each application.



Grant decisions are made

The Decision Maker decides which applications are successful.



We notify you of the outcome

We advise you of the outcome of your application. We may not notify unsuccessful applicants until grant agreements have been executed with successful applicants.



We enter into a grant agreement

We enter into a grant agreement with you if successful. The type of grant agreement is based on the nature or complexity of the grant and will be proportional to the risks involved.



Delivery of grant

You undertake the grant activity as set out in your grant agreement. The Community Grants Hub manage the grant by working with you, monitoring your progress and making payments.



Evaluation of the grant opportunity

We evaluate your specific grant activity and the grant opportunity as a whole. We base this on information you provide to us and that we collect from various sources.

1.1 Introduction

These guidelines contain information for the Addressing Critical Psychology Shortages – Supporting Provisional Psychologists to Practice grant opportunity.

You must read these guidelines before filling out an application.

This document sets out:

- the purpose of the grant program/grant opportunity
- the eligibility and assessment criteria
- how grant applications are considered and selected
- how grantees are notified and receive grant payments
- how grantees will be monitored and evaluated, and
- responsibilities and expectations in relation to the opportunity.

2. About the grant program

The Mental Health Program: Addressing Critical Psychology Shortages – Supporting Provisional Psychologists to Practice forms part of the Australian Government’s 2023-24 Budget commitment to build and support the mental health workforce by addressing acute bottlenecks in the psychology training pipeline. The grant program will contribute to the achievement of the Department of Health and Aged Care’s Portfolio Budget Statement (PBS) Outcome 1 – Health Policy, Access and Support.

Better equip Australia to meet current and future health needs of all Australians through the delivery of evidence-based health policies; improved access to comprehensive and coordinated health care; ensuring sustainable funding for health services, research and technologies; and protecting the health and safety of the Australian community.

Under Program 1.2: Mental Health, the Australian Government is committed to improving the mental health and wellbeing of all Australians, including a focus on suicide prevention. This is supported by activities implementing the [National Mental Health and Suicide Prevention Agreement \(Agreement\)](#) and associated commitments, including the National Mental Health Workforce Strategy (Strategy).

The program objectives include:

- improving the mental health and wellbeing of all Australians, including a focus on suicide prevention.

The program outcomes include:

- working with states and territories to implement the National Mental Health and Suicide Prevention Agreement and associated bilateral schedules, and build and strengthen the mental health workforce through the National Mental Health Workforce Strategy.

The grant program aligns with the Agreement by delivering initiatives to attract and upskill workforce and to support the expansion of clinical placements for mental health and suicide prevention professions with identified shortages, specifically psychology.

We administer the program according to the [Commonwealth Grants Rules and Guidelines \(CGRGs\)](#).

2.1 About the grant opportunity

The Government recognises the current bottlenecks in the psychology training pipeline and the impacts this has on workforce availability and service delivery. Strategies are needed to reduce attrition between the number of students commencing undergraduate psychology studies and those going on to practice. The grant program will support provisional psychologists to practice by increasing the availability of internships and increasing supervisor training.

The Government has announced a total of \$33.7 million over 4 financial years (as outlined in Section 3) for Addressing Critical Psychology Shortages – Supporting Provisional Psychologists to Practice.

The Addressing Critical Psychology Shortages – Supporting Provisional Psychologists to Practice grant opportunity contains two streams; Stream 1: 5+1 Pathway Internships and Stream 2: Supervisor Training.

Applicants can apply for one or both streams. If applying for both streams, applicants must apply under one application. Applicants should clearly identify which stream/s are included in their application.

2.1.1 Stream 1: 5+1 Pathway Internships

The purpose of Stream 1 is to fund and facilitate 500 one-year internships for provisional psychologists in the [5+1 internship pathway](#) to general registration. Funding will be available in 2023-24 and is anticipated to support 125 internships each year until 2026-27.

Eligible organisations can apply for funding to subsidise the delivery of supervised internships for provisional psychologists in the 5+1 pathway. This will support provisional psychologists access to the supervision and experience required for registration and will grow and utilise the psychology workforce to alleviate pressure in the system.

To prioritise funding to the greatest areas of need, 50 per cent of internships will be offered to the below listed cohorts as a first priority:

- First Nations communities
- culturally and linguistically diverse (CALD) communities, and
- those in regional, rural and remote areas of Australia ([MMM3-7 locations](#)).

These cohorts are prioritised to ensure attraction of workforce to areas of greatest need while reducing financial barriers through scholarships.

In addition to priority cohorts, allocation of internships will also be prioritised to service delivery settings of greatest need, including:

- regional, rural and remote services
- community mental health, and
- child and youth services.

The objectives of the grant opportunity are to:

- boost the training pipeline by training more psychology students that can go on to practice in the mental health sector
- fund an additional 500 internships for provisional psychologists in the 5+1 pathway
- prioritise funding for internships relevant to priority populations, including First Nations people, people from CALD communities and regional, rural and remote communities, and
- prioritise internships being allocated to service delivery settings that are in greatest need, such as community mental health, and child and youth services.

The intended outcomes of the grant opportunity are to:

- provide internship opportunities in a range of locations
- increase the availability of internships to support provisional psychologists to registration and practice
- increase access to internships for provisional psychologists from priority populations including First Nations people, people from CALD communities and people in regional, rural and remote locations, and
- increase access to services in areas of greatest need, such as community mental health, and child and youth services.

The Activity will be measured against the below Performance Indicators.

Table 1: Stream 1: Performance Indicators

Performance Indicator	Measure
Number of internships offered to provisional psychologists in the 5+1 pathway, filled and completed by geographic location.	<p>Funding led to increased access to internships for provisional psychologists in the 5+1 pathway demonstrated by:</p> <ul style="list-style-type: none"> • Six-monthly count of internships offered, filled and completed by geographic location. • Six-monthly count of supervisor incentive payments offered and paid.
Percentage of all internships offered to provisional psychologists in the 5+1 pathway from priority cohorts (including First Nations students, people from CALD communities and regional, rural and remote communities).	<p>Funding ensured a minimum of 50 per cent of internships were offered as a first priority to provisional psychologists from priority populations including First Nations, CALD communities and/or regional, rural and remote based graduates (located in/relocated to MMM 3-7) demonstrated by:</p> <ul style="list-style-type: none"> • Six-monthly count of internships offered, filled and completed by location. • Six-monthly count of scholarships offered and paid. <p>Reporting should include appropriate actions taken to reach target. If the target is not reached, analysis and justification must be provided.</p>

Performance Indicator	Measure
Number of internships offered to provisional psychologists in the 5+1 pathway, filled and completed in a mix of service delivery settings across primary and private settings.	<p>Funding ensures internships were completed in a mix of service delivery settings demonstrated by:</p> <ul style="list-style-type: none"> Six-monthly count of internships offered, filled and completed in a mix across service delivery settings. <p>Reporting should list all service delivery settings where internships were offered and delivered, including those identified as being of greatest need: community mental health, and child and youth services.</p> <p>For example, private practice, community health services, primary care, hospitals etc. This should include a count of how many internships were offered, filled and completed across each different type of setting.</p> <p>Reporting should also demonstrate appropriate actions taken to meet identified areas of greatest need including community mental health, and child and youth services.</p>

2.1.2 Stream 2: Supervisor Training

The purpose of Stream 2 is to provide 2,000 fully subsidised [Psychology Board of Australia](#) (Board) endorsed supervisor training places, including 1,000 refresher training places.

Funding will be available from 2023-24, with 800 training places anticipated to be delivered in 2023-24 and 400 places each year thereafter until 2026-27.

Eligible organisations are invited to apply for funding to facilitate and subsidise the delivery of supervisor training. This will increase the number of accredited supervisors available to support provisional psychologists with access to placements and internships required for general registration.

To better support diversity and distribution of the workforce, 50 per cent of the training places will be offered to training recipients working in services primarily supporting and caring for priority populations. This includes First Nations people, people from CALD communities and regional, rural and remote communities ([MMM3-7 locations](#)).

The objectives of the grant opportunity are to:

- facilitate 2,000 Board-endorsed supervisor training sessions, including 1,000 refresher (masterclass) sessions
- upskill the current psychology workforce by increasing the number of Board-endorsed supervisors to increase access to supervision, and
- prioritise training relevant to priority populations, including training recipients working in services primarily supporting First Nations people, people from CALD communities and regional, rural and remote communities.

The intended outcomes of the grant opportunity are to:

- increase the number of Board-endorsed psychology supervisors to support provisional psychologists to registration, and

- incentivise psychologists working in services supporting priority populations to become Board-endorsed supervisors.

The Activity will be measured against the below Performance Indicators.

Table 2: Stream 2: Performance Indicators

Performance Indicator	Measure
Number of training places offered, filled and completed by location.	<p>Funding led to increased access to supervisor training demonstrated by:</p> <ul style="list-style-type: none"> • Six-monthly count of training places offered, filled and completed by location (including MMM details). • Six-monthly count of incentive payments offered and paid to psychologists.
Percentage of all training places offered to psychologists working in services primarily supporting priority cohorts (including First Nations, CALD and regional rural and remote).	<p>Funding ensured 50 per cent of training places were offered as a first priority to psychologists working in services primarily supporting priority populations, including First Nations, CALD and/or regional, rural and remote (located in MMM 3-7) demonstrated by:</p> <ul style="list-style-type: none"> • Six-monthly count of training places offered, filled and completed by location. <p>Reporting should include actions taken to reach target. If the target is not reached, analysis and justification must be provided.</p>

3. Grant amount and grant period

3.1 Grants available

The Australian Government has announced a total of \$33.7 million for Addressing Critical Psychology Shortages – Supporting Provisional Psychologists to Practice. For this grant opportunity:

- **Stream 1** – Up to \$27.7 million is available from 2023-24 to 2026-27.
- **Stream 2** – Up to \$5.9 million is available from 2023-24 to 2026-27.

The grant opportunity will run from 1 February 2024 to 30 June 2027.

There is no maximum grant amount, but grants cannot exceed the amount of available funds.

Table 3: Grant Opportunity Funding Available (GST exclusive)

	2023-24 FY	2024-25 FY	2025-26 FY	2026-27 FY	Total
Stream 1	\$6,844,000	\$6,988,000	\$6,988,000	\$6,927,000	\$27,747,000
Stream 2	\$2,324,000	\$1,186,000	\$1,207,000	\$1,227,000	\$5,944,000
TOTAL	\$9,168,000	\$8,174,000	\$8,195,000	\$8,154,000	\$33,691,000

Multiple grants are available as part of this grant opportunity. Applicants can apply for one or both streams. If applying for both streams, applicants must submit only one application for

both streams. Applicants should clearly identify which stream/s are included in their application.

3.2 Grant period

The maximum grant period is from 2023-24 to 2026-27.

You must complete your grant by 30 June 2027.

4. Eligibility criteria

We cannot consider your application if you do not satisfy all the eligibility criteria.

You can apply for grants under any Commonwealth program but if your application for the same activity is successful, you must choose either this Addressing Critical Psychology Shortages – Supporting Provisional Psychologists to Practice grant opportunity or the other Commonwealth grant.

4.1 Who is eligible to apply for a grant?

To be eligible you must be one of the following entity types:

- An Aboriginal and/or Torres Strait Islander Corporation (*registered under the [Corporations \(Aboriginal and /or Torres Strait Islander\) Act 2006](#)*)
- Company
- Corporate Commonwealth Entity
- Non-Corporate Commonwealth Statutory Authority
- Corporate State or Territory Entity
- Non-corporate State or Territory Entity
- Non-corporate State or Territory Statutory Authority
- Local Government
- Cooperative
- Incorporated Association
- Other incorporated entity
- Statutory Entity
- Partnership, or
- Unincorporated Association.

If you are applying as a Trustee on behalf of a Trust, the Trustee must have an eligible entity type as listed above.

Applications from consortia are acceptable and encouraged, providing there is a lead organisation that is solely accountable to the Commonwealth for the delivery of grant activities and is an eligible entity as per the list above. Only the lead organisation can submit the application form and enter into a grant agreement with the Commonwealth. Eligible organisations can form a consortium with ineligible organisations, with the exception of those organisations deemed ineligible because they are included on the [National Redress Scheme's website](#) on the list of 'Institutions that have not joined or signified their intent to join the Scheme'.

4.1.1 Additional eligibility requirements

To be eligible you must also:

- have an Australian Business Number (ABN)
- be registered for the purposes of GST

- have an account with an [Australian financial institution](#), and
- meet the additional stream eligibility criteria outlined below.

4.1.2 Stream 1: 5+1 Pathway Internships

Applications can only be accepted from organisations that meet **all** the following criteria:

- organisations that have experience operating in the mental health sector
- organisations that have established, or access to, networks and relationships with psychology graduates to source and engage 5+1 candidates for internships, and
- organisations with demonstrated networks and connections across the mental health service provider landscape to facilitate internships.

4.1.3 Stream 2: Supervisor Training

Applications can only be accepted from organisations that meet **all** the following criteria:

- organisations that are approved to deliver AHPRA Psychology Board of Australia approved supervisor training online (as listed on the [Psychology Board of Australia website](#)), and
- organisations that have experience operating in the mental health sector.

4.1.4 Evidence demonstrating experience working in the mental health sector

Applications will need to provide evidence to demonstrate experience working in the mental health sector and demonstrated networks and connections across the sector, this may include:

- confirming the nature and scope of your organisation's purpose and service offerings
- detailing projects your organisation has delivered across the health and mental health sectors, where relevant to this grant opportunity
- specifying involvement in networking events, conferences and community events, where relevant to this grant opportunity, and
- highlighting memberships to relevant professional organisations.

4.2 Who is not eligible to apply for a grant?

You are not eligible to apply if you are:

- an organisation, or your project partner is an organisation, included on the [National Redress Scheme's website](#) on the list of 'Institutions that have not joined or signified their intent to join the Scheme'
- an organisation that does not meet all the additional eligibility requirements listed under sections 4.1 and 4.1.1.
- an organisation that does not meet all the additional stream eligibility requirements listed under sections 4.1.2 **or** 4.1.3., or
- an overseas resident/organisation.

4.3 What qualifications, skills or checks are required?

4.3.1 Stream 1: 5+1 Pathway Internships

Your organisation must maintain the following:

- [Psychology Board of Australia](#) approval to provide psychology supervision (for all internship supervisors), and
- Working with Vulnerable People registration.

4.3.2 Stream 2: Supervisor Training

Your organisation must maintain the following:

- Psychology Board of Australia approved training provider (for all training providers), and
- Working with Vulnerable People registration.

The department recognises the Australian Government's response to the Royal Commission into Institutional Responses to Child Sexual Abuse, and the [Commonwealth Child Safe Framework](#). As such, the department expects that all grant recipients comply with all Australian law relating to employing or engaging people who work or volunteer with children. This includes working with children checks and mandatory reporting; and the department may request an annual Statement of Compliance with this requirement. If successful, these details will be outlined in the grant agreement.

5. What the grant money can be used for

5.1 Eligible grant activities

Your grant activities must be delivered in Australia.

5.1.1 Stream 1: 5+1 Pathway Internships

To be eligible, your grant activity must:

- facilitate postgraduate 5+1 Pathway Internships in line with the psychology registration standards outlined by the [Psychology Board of Australia](#)
- engage with postgraduate students to identify provisional psychologists requiring internships (e.g., communication and marketing activities)
- engage with mental health care providers in primary and private settings, including community mental health and child and youth services, to secure internship placements, including ensuring appropriate supervision arrangements, and
- provide supervised internships for postgraduate provisional psychologists in the 5+1 pathway.

A minimum of 50 per cent of internships must be offered as a first priority to provisional psychologists from priority populations, including First Nations, CALD and/or regional, rural and remote (located in/relocated to MMM 3-7).

5.1.2 Stream 2: Supervisor Training

To be eligible, your grant activity must:

- deliver free Board-endorsed supervisor training for eligible psychologists, and
- engage with the mental health sector to identify registered psychologists suitable for supervisor training.

A minimum of 50 per cent of training places must be offered as a first priority to psychologists working in services primarily supporting priority populations, including First Nations, CALD and/or regional, rural and remote (located in MMM 3-7).

5.2 Eligible expenditure

You can only spend the grant on eligible expenditure you have incurred for eligible grant activities.

5.2.1 Stream 1: 5+1 Pathway Internships

Eligible expenditure items include:

- staffing (wages of staff directly involved in the supervision of provisional psychologists and/or wages of staff coordinating internship matching)
- network costs (e.g. internet usage)
- communication costs (e.g. to promote placement opportunities or connect with service providers supporting internships)
- administration cost (e.g. related to coordination of internship matching)
- relocation costs paid to interns (e.g. for First Nations interns or interns from CALD, or rural, regional and remote communities)
- incentive payments to service providers supporting internships
- project costs for internship matching service including software, domestic travel and meetings, and
- data, analysis and evaluation activities.

5.2.2 Stream 2 :Supervisor Training

Eligible expenditure items include:

- staffing (wages of staff directly involved in delivering training and/or wages of staff coordinating training)
- network costs (e.g. internet usage)
- communication costs (e.g. to promote training opportunities or connect with training providers and recipients)
- administration cost (e.g. related to coordination of training)
- incentive payments to psychologists completing training
- project costs for training including software, domestic travel and meetings, and
- data, analysis and evaluation activities.

If your application is successful, we may ask you to verify project costs that you provided in your application. You may need to provide evidence such as quotes for major costs.

Not all expenditure on your grant activity may be eligible for grant funding. The Decision Maker makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

You must incur the expenditure on your grant activities between the start date and end or completion date of your grant activity for it to be eligible.

5.3 What the grant money cannot be used for

You cannot use the grant for any activities not mentioned in section 5.1.

You cannot use the grant for:

- purchase of land
- paying ransom for ransomware, cyber-attack or any other type of cybercrime;
- major capital expenditure, major construction/capital works
- the covering of retrospective costs
- costs incurred in the preparation of a grant application or related documentation;
- subsidy of general ongoing administration of an organisation such as electricity, phone and rent
- overseas travel, and

- activities for which other Commonwealth, state, territory or local government bodies have primary responsibility.

6. The assessment criteria

You must address all of the following assessment criteria in the application. All criteria have equal weighting.

The amount of detail and supporting evidence you provide in your application should be relative to the size, complexity and grant amount requested.

The application form includes word limits.

We will only award funding to applications that score at least “*Good*” against all assessment criteria, in the first instance.

6.1 Stream 1: 5+1 Pathway Internships

Assessment Criterion 1: Alignment with program objectives and outcomes (1000 word limit)

Describe how the grant activity contributes to the objectives and outcomes of the grant opportunity as described at Section 2.1. You must demonstrate this through identifying:

- how the activities proposed in your organisation’s application overcome barriers to providing internships in different locations, including non-metropolitan regions
- how your organisation will identify, engage and collaborate with relevant stakeholders to ensure the effective delivery of the grant objective and outcomes, and
- specify the number of internships you are able to deliver.

A strong response will:

- demonstrate how you will put in place measures to support a minimum of 50 per cent of all internships to be provided to priority populations, including First Nations, CALD communities and regional, rural and remote communities, and
- demonstrate how you will support distribution of internships across a range of mental health settings, with a focus on areas of greatest need, including community mental health and child and youth services.

Along with your response to this criterion you must complete the Activity Work Plan (template on [GrantConnect](#)). The activity work plan does not count towards the word/character limit for this criterion.

Assessment Criterion 2: Efficient, effective, economical and ethical use of money (750 word limit)

Describe how you will ensure the efficient and economical use of grants funds when delivering your grant activities.

Your response should outline how internships will be maximised within your budget, and funding will be directed toward supporting the provisional psychologist on placement and minimising administrative costs where practical.

A strong response will:

- identify how the project/activities will achieve high quality outcomes in a cost effective way, and
- demonstrate how findings from your activities can be captured and used to inform an external evaluation to benefit the overall aims of the program.

In addition, you must complete the indicative Activity Budget (template provided on [GrantConnect](#)).

Assessment Criterion 3: Organisations capacity and performance (1000 word limit)

Describe your experience operating in the mental health sector and facilitating internships relevant to activities under Section 5.1. In this criterion, you should provide details of your established connections and networks, or capacity to engage and build connections across new networks, linked to psychology graduates and the psychology community.

A strong response will identify experience in facilitating student and graduate internships and/or placements in the mental health sector.

Assessment Criterion 4: Support provided to students and/or graduates in training (1000 word limit)

Describe what your organisation does to ensure students and graduates participating in internships are supported. In responding to this criterion, you should provide details of:

- your process for matching students and graduates to internships and supervisors
- processes to ensure cultural safety for First Nations and CALD students, graduates and supervisors
- processes to ensure that anyone matched to environments likely to involve children are compliant with all policies, procedures, guidelines and training related to child safety (noting that all grant recipients must comply with all Australian law relating to employing or engaging people who work or volunteer with children)
- supports provided to students and graduates during their internship (such as clinical/counselling, financial or accommodation for those undertaking placement in rural, regional and remote locations)
- feedback mechanisms to enable improved placement matching services into the future, and
- processes to ensure that supervisors appropriately convey the importance of adhering to the Commonwealth Child Safe Framework to their supervisees (who may be working in environments involving children).

A strong response will demonstrate experience and understanding of cultural competency with the communities identified (First Nations, people from CALD communities), and include cultural competency already built into business practices.

Assessment Criterion 5: Risk management

Using the Risk Management Plan template (provided on [GrantConnect](#)) outline key risks and issues that may be encountered in undertaking your organisation's proposal and identify strategies or measures to mitigate the impact of the risk of the delivery of activities under your organisation's proposal. A strong response will include a comprehensive analysis of risk, with a minimum of six risks and mitigations identified.

6.2 Stream 2: Supervisor Training

Assessment Criterion 1: Alignment with program objectives and outcomes (1000 word limit)

Describe how the grant activity contributes to the objectives and outcomes of the grant opportunity as described at Section 2.1. You must demonstrate this through identifying:

- how the activities proposed in your organisation's application overcome barriers to providing training in different regions, including non-metropolitan regions
- how your organisation will identify, engage and collaborate with relevant stakeholders to ensure the effective delivery of the grant objective and outcomes, and
- specify the number of supervisor training sessions you are able to deliver.

A strong response will:

- demonstrate how you will put in place measures to support a minimum of 50 per cent of all supervisor training sessions offered to psychologists working in services supporting priority populations, including First Nations people, CALD communities and regional, rural and remote communities.

Along with your response to this criterion you must complete the Activity Work Plan (template on [GrantConnect](#)). The activity work plan does not count towards the word/character limit for this criterion.

Assessment Criterion 2: Efficient, effective, economical and ethical use of money (750 word limit)

Describe how you will ensure the efficient and economical use of grants funds when delivering your grant activities.

Your response should outline how training will be maximised within your budget, and funding will be directed toward supporting the training recipient and minimising administrative costs where practical.

A strong response will:

- identify how the project/activities will achieve high quality outcomes in a cost effective way, and
- demonstrate how findings from your activities can be captured and used to inform an external evaluation to benefit the overall aims of the program.

In addition, you must complete the indicative Activity Budget (template provided on [GrantConnect](#)).

Assessment Criterion 3: Organisations capacity and performance (1000 word limit)

Describe your experience operating in the mental health sector and in facilitating and delivering supervisor training relevant to activities under Section 5.1. In this criterion, you should provide details of your established connections and networks, or capacity to engage and build connections across new networks and links to registered psychologists and the psychology community.

A strong response will identify experience in delivering supervisor training in the mental health sector.

Assessment Criterion 4: Risk management

Using the Risk Management Plan template (provided on [GrantConnect](#)) outline key risks and issues that may be encountered in undertaking your organisation's proposal and identify strategies or measures to mitigate the impact of the risk of the delivery of activities under

your organisation's proposal. A strong response will include a comprehensive analysis of risk, with a minimum of six risks identified.

7. How to apply

Before applying, you must read and understand all documents and information relating to this grant opportunity found on [GrantConnect](#). Any alterations and addenda¹ will be published on [GrantConnect](#) and by registering on this website, you will be automatically notified of any changes. [GrantConnect](#) is the authoritative source for grants information, however the department takes no responsibility if a registered user fails to become aware of any addendum notices or of other published material. Registered users are encouraged to regularly check [GrantConnect](#) for updates.

Multiple grants are available as part of this grant opportunity. Applicants can apply for one or both streams. If applying for both streams, applicants must apply under one application; applicants should clearly identify which stream/s are included in their application.

You can only submit one application for this grant opportunity. If more than one application is submitted, the application submitted latest, and within closing time and date, will progress to the next stage.

To apply you must:

- read all available documentation about the grant opportunity provided on [GrantConnect](#)
- complete the application form on [GrantConnect](#)
- provide all the information requested
- address all eligibility criteria and assessment criteria
- include all necessary attachments, and
- submit your application by the closing date and time using the red **Submit Application** button on [GrantConnect](#).

We will not provide application forms or accept application submissions for this grant opportunity by email.

If you need assistance with the application process or find an error in your application after submission but before the closing date and time, you should contact us via email Grant.ATM@health.gov.au. For technical assistance when submitting your application through [GrantConnect](#) please contact the GrantConnect Helpdesk:

- Phone: 1300 484 145
- Email: GrantConnect@finance.gov.au

You are responsible for ensuring that your application is complete and accurate. Giving false or misleading information is a serious offence under the [Criminal Code 1995](#) and we will investigate any false or misleading information and may exclude your application from further consideration.

The department does not have to accept any additional information, or requests from you to correct your application after the closing time. If you find an error in your application after submitting it, you should contact us immediately at Grant.ATM@health.gov.au.

¹ Alterations and addenda include but are not limited to corrections to currently published documents, changes to close times for applications, Questions and Answers (Q&A) documents and Frequently Asked Questions (FAQ) documents.

If we find an error or information that is missing, we may ask for clarification or additional information from you that will not change the nature of your application. However, we can refuse to accept any additional information from you that would change your submission after the application closing time.

You should keep a copy of your application and any supporting documents. You will receive an automated email notification acknowledging the receipt of your application. If you do not receive a confirmation email within 48 hours, contact the department at Grant.ATM@health.gov.au.

7.1 Attachments to the application

All of the following documents must be attached to your application for it to be considered compliant and for it to proceed to assessment. Templates are provided on [GrantConnect](#) with the grant opportunity documents where applicable.

We require the following documents with your application:

- an activity work plan, indicative budget and risk management plan as available on the [GrantConnect](#) website
- evidence of funding strategy (e.g. financial statements, loan agreements, cash flow documents)
- evidence of support from your organisation's board, CEO or equivalent, and
- if applying as a trust, a trust deed.

If you do not attach the requested documents, your application may not progress further in the process.

You must attach supporting documentation to your application in line with the instructions provided within the application form. You should only attach requested documents. We will not consider information in attachments that we do not request.

7.2 Joint (consortium) applications

We recognise that some organisations may want to join as a group to deliver a grant activity. In these circumstances, you must appoint a lead organisation.

Only the lead organisation can submit the application and enter into a grant agreement with the department. The application must identify all other members of the proposed group. The lead organisation must have the authority to submit an application on behalf of the group. The grant agreement will outline the lead organisation's obligations with regard to the group members.

If your application is successful, you must have a formal arrangement in place with all parties prior to execution of the agreement in the form of a letter of support.

Each letter of support should include:

- details of the partner organisation
- an overview of how the partner organisation will work with the lead organisation, and any other partner organisations in the group to successfully complete the grant activity
- an outline of the relevant experience and/or expertise the partner organisation will bring to the group
- the roles/responsibilities of the partner organisation and the resources they will contribute (if any)
- outline how partners will demonstrate to the lead organisation that they comply with all Australian law relating to employing or engaging people who work or volunteer with children, in line with the Commonwealth Child Safe Framework, and

- details of a nominated management level contact officer.

7.3 Timing of grant opportunity processes

You must submit an application between the published opening and closing dates.

If you are successful, we expect you will be able to commence your grant activity from 1 February 2024.

Table 4: Expected timing for this grant opportunity

Activity	Expected Timeframe
Open on GrantConnect	4 weeks
Assessment of applications	2 weeks
Approval of outcomes of selection process	2 weeks
Negotiations and award of grant agreements	1-4 weeks
Notification to unsuccessful applicants	3-4 weeks
Earliest start date of grant activity	1 February 2024
End date of grant activity or agreement	30 June 2027

Note: the above timeframes are indicative only and will depend on the number and quality of applications throughout the submission period. Missing/incorrect information within applications may cause delays during the assessment process.

7.3.1 Late applications

We will not accept late applications unless an applicant has experienced exceptional circumstances that prevent the submission of the application. Broadly, exceptional circumstances are events characterised by one or more of the following:

- reasonably unforeseeable
- beyond the applicant's control, and/or
- unable to be managed or resolved within the application period.

Exceptional circumstances will be considered on their merits and in accordance with probity principles.

Applicants seeking to submit a late application will be required to submit a late application request via email to Grant.ATM@health.gov.au with "Late Application Request - GOXXXX" in the subject line.

The request should include a detailed explanation of the circumstances that prevented the application being submitted prior to the closing time. Where appropriate, supporting evidence can be provided to verify the claim of exceptional circumstances.

The assessment committee Chair or their appointed representative will determine whether a late application will be accepted. Once the outcome is determined, the department will advise the applicant if their request is accepted or declined.

7.4 Questions during the application process

If you have questions relating to the grant, technical issues or process during the application period, please contact Grant.ATM@health.gov.au. The department will respond to emailed questions within three working days.

Questions close at 5.00pm (Canberra time) five business days before the application period closes. This allows a reasonable period for the department to respond with information that

applicants can consider for their application. The department will continue to assist with technical related enquiries regarding the submission of applications beyond the question close deadline.

Requests for clarification may form the basis of a response that will be posted on the [GrantConnect](#) website in the Frequently Asked Questions document relating to this grant opportunity. All questions will be de-identified. Registered applicants will be notified of updates to the documents via email from the [GrantConnect](#) website.

The department cannot assist you to address assessment criteria, determine eligibility or complete your application.

8. The grant selection process

8.1 Assessment of grant applications

We first review your application against the eligibility criteria in section 4.

Only eligible applications will move to the next stage. We consider eligible applications through an open competitive grant process.

We will then assess your application against the assessment criteria (see section 6). We consider your application on its merits and against other applications, based on:

- how well it meets the criteria
- how it compares to other applications, and
- whether it provides value with relevant money.²

We will rate your application using the Assessment Criteria Scoring Matrix.

Table 5: Assessment Criteria Scoring Matrix

Rating (for individual criterion)	Score
Excellent – response to this criterion, including all sub-criteria, exceeds expectations.	5
Good – response to this criterion addresses all or most sub-criteria to a higher-than-average standard.	4
Average – response against this criterion meets most sub-criteria to an average but acceptable level.	3
Poor – poor claims against this criterion but may meet some sub-criteria.	2
Does not meet criterion at all – response to this criterion does not meet expectations or insufficient or no information to assess this criterion.	1

A score out of 5 will be applied to each of the assessment criteria. A total of 25 is the highest score any application can receive for Stream 1, with 20 the highest score for Stream 2.

Only applications that score Good or above against each of the assessment criteria (based on the above rating scale) will be considered for funding, in the first instance.

When assessing the extent to which the application represents value with money³, we will have regard to:

² See Glossary for the definition of ‘relevant money’.

³ See Glossary for the definition of ‘value with money’.

- the overall objective/s to be achieved in providing the grant
- the extent to which the evidence in the application demonstrates that it will contribute to meeting the outcomes/objectives
- the relative value of the grant sought
- the extent to which the geographic location of the application matches identified priorities, and
- how the grant activities will target groups or individuals.

8.2 Who will assess applications?

The department will establish an assessment team to assess eligible and compliant applications. The assessment team may comprise of staff from across the department and could include contractors/consultants who will undertake training to ensure consistency in assessment.

After applications are assessed, they will be quality assured and referred to an assessment committee for further consideration, including value with money. The assessment committee will be made up of staff within the Mental Health Access Branch of the department and may include representatives from other areas of the department and from outside of the department, as appropriate.

We may ask external experts/advisors to inform the assessment process. Any expert/advisor, who is not a Commonwealth Official, will be required/expected to perform their duties in accordance with the CGRGs.

The assessment committee may seek additional information about you or your application. They may do this from within the Commonwealth, even if the sources are not nominated by you as referees. The assessment committee may also consider information about you that is available through the normal course of business.

The assessment committee recommends to the Decision Maker which applications to approve for a grant.

8.3 Who will approve grants?

The Assistant Secretary of the Mental Health Access Branch (the Decision Maker) decides which grants to approve taking into account the recommendations of the assessment committee and the availability of grant funds for the purposes of the grant opportunity.

The Decision Maker's decision is final in all matters, including:

- the approval of the grant
- the grant funding amount to be awarded, and
- the terms and conditions of the grant.

There is no appeal mechanism for decisions to approve or not approve a grant.

9. Notification of application outcomes

We will advise you of the outcome of your application in writing. If you are successful, we will advise you of any specific conditions attached to the grant.

If you are unsuccessful, we will give you an opportunity to receive feedback. A request for individual feedback should be made to the department within 14 days of being notified of the outcome by responding to the outcome email. We will respond to your request for feedback in writing within 28 days.

9.1 Further grant opportunities

If there are not enough suitable applications to meet the program's objectives, we will deliver subsequent grant opportunities as open/targeted competitive or closed non-competitive processes.

10. Successful grant applications

10.1 The grant agreement

You must enter into a legally binding grant agreement with the Commonwealth. We use the whole-of-government grant agreement templates in this program and will select the most appropriate depending on the size and complexity of your grant activities.

Each agreement has general terms and conditions that cannot be changed. Sample grant agreements are available on the [Department of Finance's website](#).

We must execute a grant agreement with you before we can make any payments. We are not responsible for any of your expenditure until a grant agreement is executed. If you choose to start your grant activities before you have an executed grant agreement, you do so at your own risk.

The Commonwealth may recover grant funds if there is a breach of the grant agreement.

You will have 20 days from the date of a written offer to execute this grant agreement with the Commonwealth ('execute' means both you and the Commonwealth have signed the agreement). During this time, we will work with you to finalise details.

The offer may lapse if both parties do not sign the grant agreement within this time. Under certain circumstances, we may extend this period. We base the approval of your grant on the information you provide in your application.

You may request changes to the grant agreement. However, we will review any required changes to these details to ensure they do not impact the grant as approved by the Decision Maker.

10.2 Specific legislation, policies and industry standards

Whilst you are required to be compliant with all relevant laws and regulations, you may be requested to demonstrate compliance with the following industry standards:

- Health Practitioner Regulation National Law Act as in force in each State and Territory (for Psychology Board of Australia members).

You may need to declare you can meet these requirements in your grant agreement with the Commonwealth.

10.2.1 The Multicultural Access and Equity Policy

The Australian Government's [Multicultural Access and Equity Policy](#) obliges Australian Government agencies to ensure their policies, programs and services - including those provided by contractors and service delivery partners – are accessible to, and deliver equitable outcomes for, people from culturally and linguistically diverse (CALD) backgrounds.

Grant applicants should consider how they will ensure their services will be accessible to people from CALD backgrounds. For example, service delivery partners may require cultural competency skills. In addition, services, projects, activities or events may require the use of professional translating or interpreting services in order to communicate with clients who have limited English proficiency.

10.2.2 Commonwealth Child Safe Framework

The Royal Commission into Institutional Responses to Child Sexual Abuse highlighted the need for organisations to adopt child safe practices including appropriate screening of staff,

mandatory reporting and adoption of the National Principles for Child Safe Organisations. The Australian Government committed to a new Commonwealth-wide framework to protect children and young people it is responsible for – the [Commonwealth Child Safe Framework \(CCSF\)](#).

The Australian Government is considering appropriate ways to apply the requirements of the CCSF to grant recipients. A child safety clause will be included in a grant agreement where the Commonwealth considers the grant is for:

- services directly to children, and/or
- activities that involve contact with children that is a usual part of, and more than incidental to, the grant activity.

A child safety clause may also be included in the grant agreement if the Commonwealth considers the grant activity involves children more broadly.

The successful applicant will be required to comply with all child safety obligations included in the grant agreement or notified to the successful applicant prior to execution of the grant agreement.

Irrespective of the child safety obligations in the grant agreement, you must always comply with your state and territory legislative requirements for working with children and mandatory reporting.

10.2.3 National Redress Scheme

The [National Redress Scheme](#) for Institutional Child Sexual Abuse Grant Connected Policy makes non-government institutions named in applications to the Scheme, or in the Royal Commission into Institutional Responses to Child Sexual Abuse that do not join the Scheme, ineligible for future Australian Government grant funding. The National Redress Scheme Grant Connected Policy came into effect on 1 January 2021.

10.3 How we pay the grant

The grant agreement will state the:

- maximum grant amount to be paid, and
- proportion of eligible expenditure covered by the grant (grant percentage).

We will not exceed the maximum grant amount under any circumstances. If you incur extra costs, you must meet them yourself.

We will make payments according to an agreed schedule set out in the grant agreement.

10.4 Grants Payments and GST

Payments will be GST Exclusive. If you are registered for the [Goods and Services Tax \(GST\)](#), where applicable, we will add GST to your grant payment and issue you with a [Recipient Created Tax Invoice](#).

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the [Australian Taxation Office](#). We do not provide advice on your taxation circumstances.

11. Announcement of grants

If successful, your grant will be listed on the [GrantConnect](#) website 21 calendar days after the date of effect as required by section 5.3 of the [CGRGs](#).

12. How we monitor your grant activity

12.1 Keeping us informed

You should let us know if anything is likely to affect your grant activity or organisation.

We need to know of any key changes to your organisation or its business activities, particularly if they affect your ability to complete your grant, carry on business and pay debts due.

You must also inform us of any changes to your:

- name
- addresses
- nominated contact details, and
- bank account details.

If you become aware of a breach of terms and conditions under the grant agreement, you must contact us immediately.

You must notify us of events relating to your grant and provide an opportunity for the Minister or their representative to attend.

12.2 Reporting

You must submit reports in line with the grant agreement. We may provide sample templates for these reports as appendices in the grant agreement. You will also be able to download these from the [GrantConnect](#) website. We will remind you of your reporting obligations before a report is due. We will expect you to report on:

- progress against agreed grant activity milestones and outcomes
- contributions of participants directly related to the grant activity
- expenditure of the grant, and
- relevant data or other outcomes to support evaluation of the grant opportunity.

The amount of detail you provide in your reports should be relative to the size, complexity and grant amount.

We will monitor progress by assessing reports you submit and may conduct site visits or request records to confirm details of your reports if necessary. Occasionally we may need to re-examine claims, seek further information or request an independent audit of claims and payments.

12.3 Financial reporting

You must submit financial reports in line with the grant agreement.

We will ask you to report on the expenditure of the grant using a financial declaration and an income and expenditure statement.

12.4 Grant agreement variations

We recognise that unexpected events may affect your progress. In these circumstances, you can request a variation to your grant agreement. You can request a variation by contacting your Funding Arrangement Manager (FAM) listed on the agreement.

You should not assume that a variation request will be successful. We will consider your request based on provisions in the grant agreement and the likely impact on achieving outcomes.

12.5 Record keeping

We may inspect the records you are required to keep under the grant agreement.

12.6 Evaluation

We will evaluate the grant opportunity to measure how well the outcomes and objectives have been achieved. We may use information from your application and reports for this purpose. We may also interview you or ask you for more information to help us understand how the grant impacted you and to evaluate how effective the program was in achieving its outcomes.

We may contact you up to one year after you finish your grant for more information to assist with this evaluation.

12.7 Acknowledgement

The correct and full program title (Supporting Provisional Psychologists to Practice) should be used on all materials related to grants under the program. Whenever the title is used, the publication must also acknowledge the Commonwealth as follows:

'Supporting Provisional Psychologists to Practice – an Australian Government initiative'.

13. Probity

The Australian Government will make sure that the grant opportunity process is fair, according to the published guidelines, incorporates appropriate safeguards against fraud, unlawful activities and other inappropriate conduct, and is consistent with the CGRGs.

These guidelines may be amended periodically by the department. When this happens, the revised guidelines will be published on [GrantConnect](#).

13.1 Enquiries and feedback

The department's [Complaint Handling Process](#) applies to complaints about this grant opportunity. All complaints about a grant process must be provided in writing.

Any questions you have about grant decisions for this grant opportunity should be sent to Grant.ATM@health.gov.au.

If you do not agree with the way the department has handled your complaint, you may complain to the [Commonwealth Ombudsman](#). The Ombudsman will not usually look into a complaint unless the matter has first been raised directly with the relevant Commonwealth entity.

The Commonwealth Ombudsman can be contacted on:

Phone (Toll free): 1300 362 072

Email: ombudsman@ombudsman.gov.au

Website: [Home - Commonwealth Ombudsman](#)

13.2 Conflicts of interest

Any conflicts of interest could affect the performance of the grant opportunity or program. There may be a conflict of interest, or perceived conflict of interest, if the department's staff, any member of a committee, an advisor, and/or you or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer
- has a relationship with, or interest in, an organisation which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently, and
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant program/ grant opportunity.

You will be asked to declare, as part of your application, any perceived or existing conflicts of interests or that, to the best of your knowledge, there is no conflict of interest.

If you later identify an actual, apparent, or perceived conflict of interest, you must inform the department in writing immediately.

Conflicts of interest for Australian Government staff will be handled as set out in the [Australian Public Service Code of Conduct \(Section 13\(7\)\)](#) of the [Public Service Act 1999](#). Committee members and other officials including the decision maker must also declare any conflicts of interest.

We publish our conflict of interest policy on the [Australian Public Service Commission's website](#).

13.3 Privacy

We treat your personal information according to the [Privacy Act 1988](#) and the [Australian Privacy Principles](#). This includes letting you know:

- what personal information we collect
- why we collect your personal information, and
- who we give your personal information to.

Your personal information can only be disclosed to someone else for the primary purpose for which it was collected unless an exemption applies.

The Australian Government may also use and disclose information about grant applicants and grant recipients under this grant opportunity in any other Australian Government business or function. This includes disclosing grant information on [GrantConnect](#) as required for reporting purposes and giving information to the Australian Taxation Office for compliance purposes.

We may share the information you give us with other Commonwealth entities for purposes including government administration, research or service delivery, according to Australian laws.

As part of your application, you declare your ability to comply with the *Privacy Act 1988* (the Act) and the Australian Privacy Principles and impose the same privacy obligations on officers, employees, agents and subcontractors that you engage to assist with the activity, in respect of personal information you collect, use, store, or disclose in connection with the activity. Accordingly, you must not do anything, which if done by the department would breach an Australian Privacy Principle as defined in the Act.

13.4 Confidential Information

Other than information available in the public domain, you agree not to disclose to any person, other than us, any confidential information relating to the grant application and/or agreement, without our prior written approval. The obligation will not be breached where you are required by law, Parliament or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

We may at any time require you to arrange for you, your employees, agents or subcontractors to give a written undertaking relating to non-disclosure of our confidential information in a form we consider acceptable.

We will keep any information in connection with the grant agreement confidential to the extent that it meets all of the three conditions below:

1. you clearly identify the information as confidential and explain why we should treat it as confidential

2. the information is commercially sensitive, and
3. revealing the information would cause unreasonable harm to you or someone else.

We will not be in breach of any confidentiality agreement if the information is disclosed to:

- the committee and other Commonwealth employees and contractors to help us manage the program effectively
- employees and contractors of our department so we can research, assess, monitor and analyse our programs and activities
- employees and contractors of other Commonwealth agencies for any purposes, including government administration, research or service delivery
- other Commonwealth, State, Territory or local government agencies in program reports and consultations
- the Auditor-General, Ombudsman or Privacy Commissioner
- the responsible Minister or Parliamentary Secretary, and/or
- a House or a Committee of the Australian Parliament.

The grant agreement may also include any specific requirements about special categories of information collected, created or held under the grant agreement.

13.5 Freedom of information

All documents in the possession of the Australian Government, including those about this grant opportunity, are subject to the [Freedom of Information Act 1982](#) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to documents held by Australian Government entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. Access may be refused if a document contains “exempt” material, such as commercially valuable information or the personal or business information of a third party.

All Freedom of Information requests must be referred to the Freedom of Information Coordinator in writing.

By mail: Freedom of Information Coordinator
 FOI Unit
 Department of Health and Aged Care
 GPO Box 9848
 CANBERRA ACT 2601

By email: foi@health.gov.au

14. Glossary

Term	Definition
accountable authority	see subsection 12(2) of the Public Governance, Performance and Accountability Act 2013
administering entity	when an entity that is not responsible for the policy, is responsible for the administration of part or all of the grant administration processes
assessment criteria	are the specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application rankings
CALD – culturally and linguistically diverse	the term ‘CALD’ is used respectfully to refer to people living in Australia who were born overseas, or with parent(s) or grandparent(s) born overseas, in countries other than those classified by the Australian Bureau of Statistics as ‘main English-speaking countries’, this includes those from communities with diverse languages, ethnic backgrounds, nationalities, traditions, societal structures and religions
commencement date	the expected start date for the grant activity
Commonwealth Child Safe Framework	in response to the Royal Commission into Institutional Responses to Child Sex Abuse, the Australian Government has introduced the Commonwealth Child Safe Framework , a whole-of-government policy that sets minimum standards for creating and embedding a child safe culture and practice in Commonwealth entities
Commonwealth entity	a Department of State, or a Parliamentary Department, or a listed entity or a body corporate established by a law of the Commonwealth. See subsections 10(1) and (2) of the PGPA Act
<i>Commonwealth Grants Rules and Guidelines 2017 (CGRGs)</i>	establish the Commonwealth grants policy framework and articulate the expectations for all non-corporate Commonwealth entities in relation to grants administration. The CGRGs contain the key legislative and policy requirements and explain the better practice principles of grants administration
completion date	the expected date that the grant activity must be completed, and the grant spent by
co-sponsoring entity	when two or more entities are responsible for the policy and the appropriation for outcomes associated with it
date of effect	can be the date on which a grant agreement is signed or a specified starting date. Where there is no grant agreement, entities must publish information on individual grants as soon as practicable
decision maker	the person who makes a decision to award a grant

Term	Definition
eligibility criteria	refer to the mandatory criteria which must be met to qualify for a grant. Assessment criteria may apply in addition to eligibility criteria
grant	for the purposes of the CGRGs, a 'grant' is an arrangement for the provision of financial assistance by the Commonwealth or on behalf of the Commonwealth: <ul style="list-style-type: none"> a. under which relevant money⁴ or other Consolidated Revenue Fund (CRF) money⁵ is to be paid to a grantee other than the Commonwealth, and b. which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives
grant activity/activities	refers to the project/tasks/services that the grantee is required to undertake
grant agreement	sets out the relationship between the parties to the agreement, and specifies the details of the grant
GrantConnect	is the Australian Government's whole-of-government grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the CGRGs
grant opportunity	refers to the specific grant round or process where a Commonwealth grant is made available to potential grantees. Grant opportunities may be open or targeted, and will reflect the relevant grant selection process
grant program	a 'program' carries its natural meaning and is intended to cover a potentially wide range of related activities aimed at achieving government policy outcomes. A grant program is a group of one or more grant opportunities under a single Portfolio Budget Statement Program
grantee / grant recipient	the individual/organisation which has been selected to receive a grant
National Redress Scheme	the National Redress Scheme for Institutional Child Sexual Abuse Grant Connected Policy makes non-government institutions named in applications to the Scheme, or in the Royal Commission into Institutional Responses to Child Sexual Abuse, that do not join the Scheme ineligible for future Australian Government grant funding. The National Redress Scheme Grant Connected Policy came into effect on 1 January 2021.

⁴ Relevant money is defined in the *Public Governance, Performance and Accountability Act 2013* (PGPA Act), chapter 1, section 8 Dictionary.

⁵ Other CRF money is defined in the PGPA Act. See section 105 Rules in relation to other CRF money.

Term	Definition
PBS Program	described within the entity's Portfolio Budget Statement , PBS programs each link to a single outcome and provide transparency for funding decisions. These high-level PBS programs often comprise a number of lower level, more publicly recognised programs, some of which will be Grant Programs. A PBS Program may have more than one Grant Program associated with it, and each of these may have one or more grant opportunities.
<i>Public Governance, Performance and Accountability Act 2013</i> (PGPA Act)	the PGPA Act establishes a system of governance and accountability for public resources with an emphasis on planning, performance and reporting. It applies to all Commonwealth entities and Commonwealth companies.
relevant money	<p>a. money standing to the credit of any bank account of the Commonwealth or a corporate Commonwealth entity, or</p> <p>b. money that is held by the Commonwealth of a corporate Commonwealth entity.</p>
selection criteria	comprise eligibility criteria and assessment criteria
selection process	the method used to select potential grantees. This process may involve comparative assessment of applications or the assessment of applications against the eligibility criteria and/or the assessment criteria.
value with money	<p>value with money in this document refers to 'value with relevant money' which is a judgement based on the grant proposal representing an efficient, effective, economical and ethical use of public resources, and determined from a variety of considerations.</p> <p>When administering a grant opportunity, an official should consider the relevant financial and non-financial costs and benefits of each proposal including, but not limited to:</p> <ul style="list-style-type: none"> • the quality of the project proposal and activities • fitness for purpose of the proposal in contributing to government objectives • that the absence of a grant is likely to prevent the grantee and government's outcomes being achieved, and • the potential grantee's relevant experience and performance history.