

Wine Tourism and Cellar Door Grant program – Round Two Application Form

For more information contact Wine Australia via cellardoorgrants@wineaustralia.com or on (08) 8228 2000.

Application period opens: 1 July 2020

Closing date for applications: 30 September 2020

Personal information and disclosure of information in application

Wine Australia may collect personal information from applicants for the purposes of administration, evaluation and assessment of an application and as authorised by the Commonwealth Grants Rules and Guidelines. If the relevant personal information is not provided by applicants, Wine Australia will be unable to assess the application for funding.

Personal information may be disclosed to other Australian Government agencies and may be published on Wine Australia's website, provided disclosure is consistent with relevant laws, including the *Privacy Act 1988* (Cth). Personal information will be used and stored in accordance with the Australian Privacy Principles.

Wine Australia's Privacy Policy is available on the website. Applicants may contact Wine Australia about their personal information or to make a complaint.

Applicants should note that information for awarded grants will be published on the GrantConnect website in accordance with the Commonwealth Grants Rules and Guidelines. This includes:

- name of the person or entity receiving the grant
- grant title and purpose
- amount of funding received
- duration of the grant
- funding location.

☐ I have read and understood the above information

1 Applicant eligibility

To be eligible for a Wine Tourism and Cellar Door Grant applicants must:

- a) be a *wine producer*
- b) be a legal entity registered for GST and with an active ABN
- c) have made at least \$1,207,000 (GST exclusive) in sales of rebatable wine in the relevant financial year
- d) accrue rebatable domestic cellar door sales in excess of any such sales used to meet the \$1,207,000(GST exclusive) threshold in the relevant financial year
- e) have paid the WET on all eligible sales used as part of the application.
- f) have owned or leased a physical cellar door in Australia in the relevant financial year, and/or their related entity/ies have owned or leased a physical cellar door in the relevant financial year.
- g) have a liquor licence valid in the relevant financial year.

☐ Yes, I am eligible

2 Wine Producer details

Legal Name of Entity:			
Legal Entity Type:			
ABN:			
Are you registered for GST:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Postal Address:			
Suburb/State/Postcode:			
Physical Address:			
Suburb/State/Postcode:			

Chief Financial Officer, or equivalent

Title:		First Name:		Surname:	
Position:		Daytime phone:			
Email:					

Contact for correspondence – The person responsible for the submission of the application

Title:		First Name:		Surname:	
Position:		Daytime phone:			
Email:					

3 Associated Producers

Wine Australia will record and track applications as they are received. If, in a *relevant financial year*, more than one *associated producer* submits an application for the grant, the first application received and considered eligible will negate the rest of the applications.

Did you have any *associated producers* in the *relevant financial year*?

☐ Yes ☐ No

If yes, please provide details for all such entities.

Producer Name:	
ABN:	
Producer Name:	
ABN:	
Producer Name:	
ABN:	

4 Cellar Door information

Have you (or a related entity) *owned or leased* a *physical cellar door*, which meets the definitions of *physical cellar door* and *place of production* as outlined in the grant guidelines, during the *relevant financial year* relating to this application?

☐ Yes

☐ No

If yes, please provide details for the *physical cellar door* from which the transactions for *rebatable domestic cellar door sales* occurred:

Name of Cellar Door:	
Physical Address:	
Suburb:	
State:	
Postcode:	

Is the *lease*, mortgage or certificate of title for the *physical cellar door* in the name of an entity other than the applicant *producer*?

☐ Yes

☐ No

If yes, please provide details for the other entity:

Legal Name of Entity:	
Legal Entity Type:	
ABN:	
Postal Address:	
Suburb:	
State:	
Postcode:	
Physical Address:	
Suburb:	
State:	
Postcode:	

Did the *physical cellar door* hold a valid liquor licence in the relevant financial year?

☐ Yes

☐ No

5 Sales Information

Has the applicant entity made at least \$1,207,000 (GST exclusive) in *rebtable sales* of *wine* in the *relevant financial year*?

☐ Yes

☐ No

What is the **notional wholesale selling price** of the *rebtable domestic cellar door sales* made by the applicant entity in the *relevant financial year*, in excess of those sales used to claim the threshold amount of \$1,207,000 (GST exclusive)?

Total notional wholesale selling price	\$
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Of the sales claimed above, what is the total value of sales which were *physical cellar door sales* as compared to online, phone or mail order sales?

(i) Physical Cellar Door Sales	\$
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Physical Cellar Door Sales are a sale of the producer's rebatable wine made where the point of sale takes place in person, on the premises of the physical cellar door, to the end consumer

(ii) Online, Phone or Mail Order Sales	\$
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Note: The amount listed in (ii) above should be less than or equal to the amount listed at (i) and the sum of the amounts listed in (i) and (ii) should equal the amount listed as your total *notional wholesale selling price*.

Has the applicant entity paid the Wine Equalisation Tax (WET) on all the sales described in 5(i) and 5(ii)?

☐ Yes

☐ No

6 Bank account details

Wine Australia will issue a letter of offer for each approved grant, and process payments to successful applicants via a recipient created tax invoice upon receiving the written acceptance of the offer.

Please provide the bank account details for successful grant payment:

Account name:	
BSB:	
Account number:	

7 Conflict of Interest

Any conflicts of interest could affect the performance of the grant. There may be a conflict of interest, or perceived conflict of interest, if Wine Australia's staff, any member of a committee or advisor and/or you or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as a Wine Australia officer
- has a relationship with an organisation, or interest in an organisation, which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives funding under the Program.

Do you believe that there are any perceived or existing conflicts with any Wine Australia staff, any member of a committee or advisor and/or you or any of your personnel?

☐ Yes

☐ No

If yes, this conflict must be declared through a written statement explaining the conflict/s of interest in full.

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Wine Australia reserves the right to reject an application if it is not satisfied that arrangements are in place to address or manage a perceived or actual conflict of interest.

8 Attachments

For an application to be valid it must be accompanied by **all** of the supporting documentation.

Please attach to your application the three following documents:

1. Evidence of a *lease* agreement, mortgage or certificate of title in the name of the applicant or applicant's related entity for the *physical cellar door* from which the transactions for *rebatable domestic cellar door sales* occurred.
2. Evidence of the physical cellar door's liquor licence (valid in the relevant financial year relating to this application).
3. A completed and appropriately signed Statutory Declaration using the prescribed template.

9 Applicant declaration

In submitting this application, I declare that:

- To the best of my knowledge I certify that the information in this application, including all supporting documentation and attachments, is true and correct and is not false or misleading. I acknowledge that it is an offence to provide false or misleading statement under the *Criminal Code Act 1995* (Cth).
- I confirm that this is the only application being submitted for the Wine Tourism and Cellar Door Grant in the *relevant financial year* by the applicant *producer* and understand that if a successful application is received by Wine Australia by any *associated producers* prior to this application it will negate this application.
- I understand and give permission for Wine Australia to seek other information and advice (as Wine Australia deems applicable) relevant to the assessment of this application and in accordance with the grant program guidelines.
- I understand Wine Australia may audit successful applications as part of monitoring the program and that applicants must maintain financial records relevant to the application for five years after the completion of the *relevant financial year* and provide copies of those records to Wine Australia if requested.
- I am aware that Commonwealth policy requires Wine Australia to publish information about awarded grants on GrantConnect. This information includes:
 - name of the person or entity receiving the grant
 - grant title and purpose
 - amount of funding received
 - duration of the grant
 - funding location.
- By submitting an application under this grant program, we consent to publication of the above information by Wine Australia if awarded a grant. Refer to section 12 - Privacy Statement of the guidelines.

Declared by a person authorised to represent the applicant:

* This should be either the Managing Director, the Chief Executive Officer, Registered Company Secretary, the Company's Director, Chief Financial Officer, or the sole trader or partner.

Name:	Date:
Position in organisation*:	

SAMPLE